

Tellico Village Computer Users Club

August 11, 2009 Board Meeting

3:05 PM Meeting called to order by Dick Schmeling who promised to end the meeting by 4:30.

Board Members Present: Dick Schmeling, Jan Schneck, Vince Alline, Bob Foster, Dennis Malcolm, Dean Miller and Jim Peterson

Board Members Absent: Sharon Addison

Also in attendance: Frank Fritchman, Bob Kutschera, Lou Miller, Bob Mugge, Don Stieghan

Bob Foster motioned to approve the minutes of the July 14, 2009 Board Meeting. Dean Miller seconded. Board approved.

OFFICER REPORTS

President, Sharon Addison - Absent

Vice President – Position vacant

Secretary, Jan Schneck – No report

Treasurer, Dick Schmeling

- Distributed the Treasurer's Report for the month of July. The Club received \$105 in membership dues, \$50 in scanner fees and \$0.70 of bank interest. There were expenses of \$223.63 for meeting expenses and \$50 for the Club's monthly donation to TAP. These revenues and expenses resulted in \$117.93 net cash outflow. The Pass-Through Account took in \$1,180 and paid out \$1,114.10 for supplies, for a net inflow of \$65.90 during the month. Since the TAP Program began, the Pass-Through Account has received a total of \$28,651.38 and used a total of \$16,797.83, leaving a balance of \$11,753.55 in that account of which \$7,843 is reserved for remaining lease/rent and utilities. This leaves TAP with \$3,910.55 available for other operating expenses. The Treasury's bank balance at the end of July was \$15,799.69 of which \$11,753.55 is designated for the Pass-Through Account, leaving \$4,046.14 is available for Operations.
- Schmeling commented that a monitor has been purchased for a door prize. Membership is running a bit behind and dues are coming in slowly, which is typical for this time of year.
- He further stated that the insurance policy covering the area under Catino's was established to run from mid-June 2009 through mid-June 2010.
- **Jim Peterson motioned to approve the Treasurer's Report; Dean Miller seconded. Board approved.**

Past President, Jim Peterson – No report

COMMITTEE REPORTS

Membership Committee

- Kutschera reported that, though there was no General Meeting in August, one new membership was paid and the \$15 was submitted to the Treasurer with the required documentation.
- The few e-mails that bounced back from the last Newsletter have been resolved.

Communications Committee

- Dean Miller has been gathering information for the website.
- Lou Miller indicated that he hasn't been able to get the Newsletters, but Fritchman said he will contact him tomorrow with information as to how to get into Constant Contact to retrieve them. Miller said the website hasn't had Newsletters on it since mid-2008. Fritchman said that for \$5 per month, Constant Contact will provide the Newsletters to our website.
- Alline commented that the website www.guidestar.com lists all of the 501(c)3 organizations in the country. TVCUC is listed there with Bob Wilson shown as the officer. Dick Schmeling believes this information comes from the IRS, but the IRS gets updated information each year. The Chahyga address shown on the site is correct.

Program Committee

- Schmeling stated that, after accepting Monta Hirzel as Chairman of this Committee a couple of months ago, she resigned as of July 31, so we now have another slot open.
- Meanwhile, the September 1 General Meeting will be an Open House for members at the TAP facility.
- For October, the East Tennessee Technology Access Center (ETTAC) group will present.

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- Foster suggested an E Bay rep might present a future program. Schmeling recommended a future program on the topic of e-mail etiquette. Kutschera said he will try to get the Oak Ridge Tour for November. Foster said that Lou Miller had sent him a few suggestions, too, which he will forward to Schmeling.
- Schmeling reminded that we still need a Program Chairman and a Committee. Kutschera agreed to get to him all the member names who indicated interest in the Program Committee.

Technology Access Program Committee

- Alline reported that they're still settling into their new quarters. Things are shaping up. They got \$6,000 worth of computer equipment yesterday from a guy who used to build computers, but has now decided to stop doing that. He had all of this equipment left over.
- Schmeling recommended that anyone who hasn't seen the new quarters should stop in to see them. There will be some Open Houses there. On September 1, the General Meeting will be there for Club members.
- Effective 1/1/10, CMAR will become Microsoft Registered Community Refurbisher (MRCR).
- Schmeling said he will check with Channel 3 about taping the public Open House on September 12.
- Dean Miller will need a notice regarding the 9/1 Open House for Channel 3 and the Connection as well as at least a paragraph for the Newsletter.

First Level Support Committee

- Joe is absent today, but Mugge said he has had some reports of people getting malware pop ups. There are techniques to get them off, but it's become more and more of a problem.
- Mugge thinks we should reopen the issue of what we do, how we do it and the difference between First Level and second level support. Many people still don't realize that we are available to help with their problems. He and Joe will have to work on it, but maybe there should be a program or even a class on the topic.

Computer Education Committee

- Mugge advised that Larissa has time toward the end of this month. He wondered if he should schedule more Open Houses or try to resurrect classes. He is open to suggestions.
- Schmeling suggested that Mugge reach out to those who offered to help with classes and see if they can come forward with something.
- Alline questioned whether there was any security issue here in Room D. Schmeling assured the Board that he has talked to Larissa about the security of the storage room and that the key is to go to no one except specifically authorized TVCUC Board members. A label listing those names is attached to the key itself. Larissa has agreed to see to strict adherence to that list and if anyone has to get to wiring and/or the hallway showcase, they are to be escorted in and escorted out.

Special Interest Groups Committee

- Stieghan said that nobody has requested a SIG. He is available if and when they do.

OLD BUSINESS

Scanner

- Schmeling advised that Ken Wood told him the scanner had broken down, but the company will either fix it or give us a new one. Wood does, however, have very good control of the schedule for usage, who's paid, who hasn't, etc.

Webmaster Compensation

- Schmeling recommends the payment to Lou Miller be classified as Web expense. The amount agreed upon is \$25 per month, payable quarterly, so the total cost for the 6 months remaining in this year will amount to \$150.
- **Bob Foster motioned to allow an increase of \$150 in the 2009 expense budget against the Web Expense line for payment of additional web services and to further agree to pay quarterly for July/September and October/December as those bills are submitted to the Treasurer. Jim Peterson seconded. Board approved.**
- Lou Miller said he will talk to Addison as soon as she is able about changes in the website. He plans to make it more user friendly and to allow more interaction with the users.

Board Candidate Selection Status

- Peterson says he has been working on finding nominees and should be finished by the end of this month.

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Award Certificates

- Sharon had volunteered to make up a couple of certificates before Victor became quite ill, so that was never done. Since the TAP facility is now a room of our own, we have informally agreed to go back to the plaque idea as it could now be displayed at that facility. Alline agreed to work out new wording.

Special Board Meeting

- The Board decided to have a Special Board Meeting next Tuesday, August 18, at 1 PM at the home of Jim Peterson, 146 Oostanali Way. The purpose is to discuss the orderly continuation of Club activities in the temporary absence of the President while having no Vice President in office. Finalization of the plaque issue also will be taken up at that meeting.

NEW BUSINESS

IRS Notices and TN Sales Taxes

- Schmeling spoke with the IRS. An annual letter listing all monetary donations made through the year was acceptable to the person he spoke to.
- On the state sales tax issue, it seems that if an organization like ours sells over \$400 per month or \$4,800 per year in goods or services, they are required to register as a dealer. This is a fairly complex matter which Schmeling said that he will follow up on to make sure we are always within the law.

MEETING ADJOURNED 4:30 P.M.

SPECIAL BOARD MEETING AUGUST 18, 2009 @ 1:00 PM AT THE HOME OF JIM PETERSON

NEXT GENERAL MEETING SEPTEMBER 1, 2009 – THIS WILL BE AN OPEN HOUSE AT THE NEW TAP FACILITY – STARTING AT 7:00 PM

NEXT BOARD MEETING SEPTEMBER 8, 2009 @ 3:00 PM AT THE CHOTA REC CENTER

Janice Schneck, Secretary

September 6, 2009